

# Bethany Public School District

## Parent/Guardian New Student Registration Checklist

Student Name: \_\_\_\_\_

Grade Entering: \_\_\_\_\_

**Your child is not officially enrolled in school and may not begin attending until all of the following documents have been returned and verified.**

- Completed New Student Registration Form (PowerSchool Parent Portal) – Required.**
- Proofs of Residency – Required.**  
Account numbers and amounts may be redacted from documents. Submitted documents are subject to Bethany Board of Education approval.
  - Current Signed Lease or Mortgage Statement
  - Current utility (electric, gas, oil, or cable) bill with the same name and address as Lease or Mortgage Statement.
- Long Form Raised Seal Birth Certificate – Required.** The long form birth certificate is required since it lists the student's parents' names. We want to ensure that the person registering the student has the authority to do so.
- Home Language Online Survey – Required.**
- Transfer of Confidential Information – Required.**
- Parent Survey/Student Worksheet – Required.**
- Connecticut Health Assessment Form – Required.** Current physical with immunizations from the child's doctor.
- Health History Form** – Optional.
- Medication Administration Form** – If applicable.
- Custodial Documents** – If applicable.
- Student & Parent/Legal Guardian Living with a Bethany Resident** – If applicable.
  - Affidavit #1** – Completed by Parent/Legal Guardian of Student
  - Affidavit #3** – Completed by Bethany Resident  
The Bethany Resident **must** provide 2 proofs of acceptable residency indicated above along with both notarized affidavits.
- Student Living with a Bethany Resident** – If applicable.
  - Affidavit #2** – Completed by Parent/Legal Guardian of Student
  - Affidavit #3** – Completed by Bethany Resident  
The Bethany Resident **must** provide 2 proofs of acceptable residency indicated above along with both notarized affidavits.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Parent/Guardian