

## Wellness - 5K/Health Fair

January 9, 2018

# Meeting Notes

### Attending

Colleen Murray  
Sue Carpenter  
Janice Howard  
Jennifer Searles  
Andrea Hubbard  
Joan Conant  
Robert Davis

### Absent

Namita Wijeseskera  
Allyson Rogers  
Tara Aksoy  
Michelle Ciccarelli  
Linda Saffran  
Frank Labbate

### 5K/Health Fair - Friday, April 27th NO RAIN DATE

1. 5K - Chairpersons: Janice Howard and Jennifer Searles
  - Check in will start at 5pm
  - Race will start at 6:15 pm
  - Janice will determine the route
  - Provide fruit, water, and tshirts
  - Work with Sue Carpenter on Registration Form and Process (specific details provided at meeting - cost, teacher incentives, timeline...)
  - Work with Linda Saffran on Publicity
  - Work with CERT and State Troopers
  - Work with Bob Davis on Logo
  - Work with Fred Bartolini on Set Up
  - Work with Colleen Murray to secure Teacher Incentives
2. Fun Run - Chairperson: Frank Labbate
  - 5:30 - 6:00 - this will give both parents and kids opportunity to participate in 5K if they want
  - Held on the running track
  - Colleen will meet with Frank to share this meeting's notes and gather more information

3. Health Fair - Chairpersons: Andrea Hubbard and Namita Wijeseskera
  - Held in the BCS Gym
  - Time?
  - Namita securing physician volunteers
  - Andrea securing community volunteers
  - Work with Linda Saffran and Sue Carpenter on Publicity/Registration
  - Work with Fred Bartolini on Set Up
  
4. Food - Chairpersons: Allyson Rogers and Joan Conant
  - Contact information for Allyson and Joan shared
  - Colleen will meet with Allyson to share meeting notes and discussion
  - Joan will include Solange Morrissette in on discussions
  - Food best served in BCS Cafeteria - close proximity to events
  - Keep it Simple
  - Time?
  
5. Set Up -
  - Still looking for a point person to work with Chairpeople, Fred and Custodians. Any other member of the committee interested? Know of anyone?
  
6. Clean Up -
  - All chairpeople will organize their own clean up with a “committee of friends” and Fred Bartolini
  
7. Publicity - Chairperson: Linda Saffran
  - All chairpeople will need to contact/meet with Linda Saffran ASAP to determine needs
  - Colleen will submit information to the Bethany Bulletin
  - Bob Davis will submit information via BCS Happenings
  
8. Registration - Chairperson: Sue Carpenter
  - All Chairpeople will need to contact/meet with Sue Carpenter ASAP to determine registration needs

**Date of Next Meeting:**

**Wednesday, February 21st at 3:30 PM - BCS Conference Room**

IMPORTANT: Registration needs to open on March 1st and close on April 1st , so please complete any preliminary preparations ahead of time.