

Time, Place and Notification of Meetings**I. Regular Meetings**

1. The Board of Education shall set a calendar of regular meetings for the ensuing year at the first regular meeting in December.
2. In compliance with the General Statutes of the State of Connecticut, the Recording Secretary shall file this calendar with the Town Clerk, and post this calendar on the Board's website, on or before January 31st.
3. Normally the Board shall schedule regular meetings on the second Wednesday of each month of the year.
4. If at any point in the meeting the Board of Education should not maintain a quorum, then the Board Chairperson will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four (24) hours after the time of adjournment.

II. Special Meetings

1. Special meetings may be held when determined by the Board, when so called by the Chairperson, or upon written request of three (3) members of the Board.
2. No special meeting shall be held unless a notice stating the time, place and purpose of the meeting has been given to each member and to the Town Clerk, and has been posted on the District's website, not less than twenty-four (24) hours before the time stated for the meeting to convene.
3. When a majority of the members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72) hours following the holding of such a meeting.

III. Meeting Time and Place

1. All regular meetings of the Board shall begin at 6:30 p.m. or as soon thereafter as a quorum is present and shall adjourn upon a two-thirds vote of the Board members present. All regular meetings of the Board shall be held in the Bethany Community School, unless otherwise ordered by the Board.
2. Special Meetings (non-emergency) time and place to be determined and announced in advance of meeting.

BYLAWS OF THE BOARD

9321(b)

Legal References: Connecticut General Statutes § 1-225
 Connecticut General Statutes § 1-228
 Connecticut General Statutes § 1-229
 Connecticut General Statutes § 1-230
 Connecticut General Statutes § 7-3
 Connecticut General Statutes § 7-4
 Connecticut General Statutes § 10-218

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