

**Orientation of Board Members**

The Board of Education and the administrative staff shall assist each new member-elect to become familiar with and to understand the Board of Education's functions, policies and procedures and operation of the school District before the member takes office. The following methods shall be employed:

1. The incoming member shall be given selected materials on the function of the Board of Education and the school district.
2. The incoming member shall be invited to attend Board meetings and functions and to participate in its discussions.
3. The incoming member shall be invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board and the school District.
4. The incoming member shall be directed to visit the district website to review the Board's policies and bylaws.
5. The Board Chairperson may request a veteran Board member to mentor a new member.
6. The incoming member may attend, at District expense, workshops for newly elected members as approved by the Board of Education.

**Candidates**

The Superintendent or his/her designee shall invite all current candidates for the office of Board of Education member to attend Board meetings, except that this invitation shall not extend to any Executive Sessions.

Bylaw adopted: September 9, 1991  
Bylaw reviewed: February 11, 2004  
Bylaw revised: March 10, 2004  
Bylaw revised: February 10, 2016