

Official Duties of Chairperson

1. The Chairperson shall preside at all of the meetings of the Board adhering to meeting governance of Robert’s Rules of Order Newly Revised.
2. The Chairperson shall act as the Board's spokesperson.
3. The Chairperson shall appoint the chair and members of all special committees.
4. The Chairperson shall serve as ex officio member on all committees.
5. The Chairperson shall consult with the Superintendent in planning agendas.
6. The Chairperson shall confer with the Superintendent on crucial matters which may occur between Board meetings.
7. The Chairperson shall call special meetings of the Board, as necessary.
8. The Chairperson shall sign legal documents and contracts for the Board, as necessary.
9. The Chairperson shall direct the Superintendent as the Board’s representative for the purposes of consultation with Board legal counsel when appropriate, and may authorize other Board members to consult with Board counsel when appropriate.
10. The Chairperson shall perform such other duties as may be delegated to him/her by the Board.

Bylaw adopted: September 9, 1991
Bylaw reviewed: October 8, 1997
Bylaw revised: November 12, 1997
Bylaw reviewed: February 11, 2004
Bylaw revised: March 10, 2004
Bylaw revised: February 10, 2016