

Care of Instructional Materials**Damaged and/or Lost Instructional Materials**

Textbooks, paperbacks, library books and other educational materials and equipment, including technology devices, are loaned to students for their use and they are responsible for the proper care of these books, materials and equipment entrusted to their use. Students must pay the current value of any book, educational material and equipment that is lost or damaged beyond ordinary wear.

The student and their parent/guardian have an equal responsibility to care for these loaned books, materials and equipment, including technology devices.

All damaged, destroyed or lost materials or equipment including technology devices, regardless of the reason, must be paid in full before a replacement will be issued and before the end of the school year in which the damage or loss occurs or before a student officially withdraws from the Bethany Public School District.

Students who have not fulfilled these obligations may be denied grades, report cards, transcripts, extra-curricular activities and/or copies of any other records and recommendations from the District.

If any materials paid for are eventually returned to the school in acceptable condition, all funds will be returned to the student and/or parent/guardian.

Reimbursement for Damaged, Destroyed and/or Lost Books

1. Textbooks during:
 - a. First year of use will be reimbursed at one-hundred percent (100%) of the current replacement cost.
 - b. Second year of use will be reimbursed at seventy-five percent (75%) of the current replacement cost.
 - c. Third year of use will be reimbursed at fifty percent (50%) of the current replacement cost.
 - d. Fourth year and beyond of use will be reimbursed at twenty-five percent (25%) of the current replacement cost.
2. Paperbacks during:
 - a. First year of use will be reimbursed at one-hundred percent (100%) of the current replacement cost.
 - b. Second year of use will be reimbursed at fifty percent (50%) of the current replacement cost.
 - c. Third year and beyond of use will be reimbursed at a flat fee of \$3.

INSTRUCTION

Regulation 6161.2(b)

3. Hardcover and paperback Library Books will be charged a flat fee of \$15.00 per book.
4. Technology devices will be charged at the current cost of replacements determined by the IT Director.

Legal References: Connecticut General Statutes § 10-221(c)

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