

**Exit Interview**

In an effort to continually improve the working atmosphere in the Bethany Public School District, a voluntary exit interview will be offered to each certified employee departing the District.

Each certified employee will be given the opportunity to complete an exit interview questionnaire and to discuss his/her employment experiences with the Superintendent.

The questionnaire and interview notes may be rendered anonymous upon request of the employee and will be kept in a confidential file in the Office of the Superintendent.

Policy approved: July 1, 1996  
Policy revised: May 8, 2013  
Policy revised: May 11, 2016