

Monies in School Buildings

Monies collected by school employees and by student organizations shall be handled both carefully and prudently.

All monies collected shall be receipted and accounted for and directed without delay to the proper location of deposit.

In no case shall monies be left overnight in schools except in safes provided for safekeeping of valuables, and even then no more than one hundred dollars (\$100) should be so kept.

Policy adopted: September 9, 1991
Policy reviewed: May 9, 2012
Policy revised: April 13, 2016