

**BETHANY BOARD OF EDUCATION
Regular Meeting**

AGENDA

**Wednesday, January 9, 2019
6:30 p.m.**

Bethany Community School Learning Commons

MISSION STATEMENT

To challenge and inspire every student to become a lifelong learner and a resilient, independent, literate, caring, creative, responsible world citizen.

1. CALL TO ORDER – 6:30 p.m.
 - a. Pledge of Allegiance
2. STUDENT LEADERSHIP COUNCIL REPORT (Policy 1170)
3. PTO REPORT (Policy 1120 & Bylaw 9325)
4. VISITORS PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter.
5. APPROVAL OF MINUTES (Bylaw 9326)
 - a. December 12, 2018 Regular Meeting Action Item
6. COMMITTEE REPORTS (Bylaw 9132)
 - a. Finance
 - i. Report of expenditures and adjustments to the 2018-2019 Operating Budget through December 31, 2018 Action Item
 - b. Curriculum
 - c. Facilities
 - d. Policy
 - e. Technology
 - f. Transportation
 - g. ACES

7. UNFINISHED BUSINESS (Bylaw 9300)

- a. None.

8. NEW BUSINESS (Bylaw 9300)

- a. Superintendent's 2019-2020 Proposed Spending Plan
- b. Transportation Appeal Action Item

9. ADMINISTRATIVE REPORTS (Policy 2500)

- a. Superintendent
- b. Director of Special Services, Curriculum and Instruction
- c. Principal

10. CHAIRMAN'S REPORT (Bylaw 9121)

11. CORRESPONDENCE (Bylaw 9300)

12. VISITORS PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter.

13. MEETING ADJOURNED

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *cm*

Date: January 9, 2019

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the December 12, 2018 Regular Meeting Minutes as presented.

1 **BETHANY BOARD OF EDUCATION**
2 **Regular Meeting Minutes**
3 **BCS Learning Commons**
4 **December 12, 2018**
5

Present

Angelo Amato
Doreen Fox arrived at 6:36 pm
Inez Kelso
EJ Maher
Christopher Pittenger
Lynette White
Namita Wijesekera stepped out from 6:55 to 7:01 pm

Administration

Colleen Murray
Kai Byrd

Absent

John Paul Garcia
Dorothy Seaton

6
7 **Call to Order**

Dr. Pittenger called the meeting to order at 6:35 p.m.

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9 **Student Report**

Leadership Council students, Nidhi Kompalli and Zachary Plaza presented a report on recent school activities.

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12 **PTO Report**

A PTO report was given by MaryGrace Crisci. Mrs. Crisci reported on recent and upcoming PTO events.

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15 **Public Comment**

Seth Koos, 82 Humiston Drive. Mr. Koos spoke about Transportation concerns.

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18 **Minutes**

Motion by Maher, seconded by Kelso to approve the November 7, 2018 Regular Meeting Minutes as amended. *The motion carries 6 yes, 2 absent (Garcia, Seaton), 1 abstain (Wijesekera).*

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22 **Committee Reports**

Finance: **Motion** by Maher, seconded by Wijesekera to adopt the report of expenditures and adjustments to the approved 2018-2019 Operating Budget through November 30, 2018, as presented. *The motion carries 7 yes, 2 absent (Garcia, Seaton).*

Curriculum: Mrs. Fox reported and the meeting agenda is on file.

Facilities: The committee has not met recently.

Policy: The committee has not met recently.

Technology: The committee has not met recently.

ACES: Mrs. Kelso will be attending the meeting tomorrow.

Transportation: The committee met to discuss a transportation appeal.

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39 **Unfinished Business**

Motion by Fox, seconded by Kelso to approve the revisions to Policies 1140, 1250, 1321, 2100, 2130, 3231, 3320, 3520.13, 3541, 4111/4211, 5114, 5123, 5125, 5131.6, 5141.21, 5141.25, 5141.3, 5144.1, 5145.2, and 6162.51 as presented. *The motion carries 6 yes, 3 absent (Garcia, Seaton, Wijesekera).*

Motion by Fox, seconded by Kelso to adopt Policy 6171.1 and Bylaw 9327.1 as presented. *The motion carries 6 yes, 3 absent (Garcia, Seaton, Wijesekera).*

48 **Motion** by Fox, seconded by Maher to delete Policy 4111.3/4211.3, 5145.16
49 and 6161.8 as presented. *The motion carries 6 yes, 3 absent (Garcia,*
50 *Seaton, Wijesekera).*
51

52 **New Business** **Motion** by Maher, seconded by Amato to approve the schedule of regular
53 Board of Education meeting dates for January 2019 through January 2020
54 pursuant to Connecticut General Statutes, Section 1-21. *The motion carries 6*
55 *yes, 3 absent (Garcia, Seaton, Wijesekera).*
56

57 **Superintendent Report** Mrs. Murray reported enrollment was 371 on December 1, 2018.

58
59 Mrs. Murray explained the Trex Plastic Recycling Program.
60

61 **Director Report** Mrs. Byrd reported on Curriculum and Special Education. Her report is on
62 file.

63
64 **Principal Report** Mrs. Byrd reported on BCS Recent and Upcoming Events on behalf of Mr.
65 Davis. Mr. Davis' report is on file.
66

67 **Chairman Report** Dr. Pittenger stated that the CABE/CAPSS Convention was very well
68 attended.

69
70 Dr. Pittenger stated that Mrs. Murray will be discussing the budget process in
71 the Budget Workshop following Executive Session this evening.
72

73 **Correspondence** Reviewed and on file.

74
75 **Public Comment** None.
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77 **Executive Session** **Motion** by Maher, seconded by Wijesekera that the Board of Education
78 adjourns to Executive Session to discuss Special Education staffing and that
79 the Superintendent, the Director of Special Services, Curriculum and
80 Instruction, and the Business and Finance Coordinator be invited to attend.
81 *The motion carries 7 yes, 2 absent (Garcia, Seaton) at 7:20 p.m.*
82
83

Attendance
Angelo Amato
Doreen Fox
Inez Kelso
EJ Maher
Christopher Pittenger
Lynette White
Namita Wijesekera

84
85 **Reconvene** Moved from Executive Session and the regular meeting reconvened at 7:52
86 p.m.
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88 **Adjournment** The meeting adjourned at 7:56 p.m.
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93 Susan L. Carpenter
94 Recording Secretary

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

A handwritten signature in black ink, appearing to be 'CMM', written over the 'From:' line.

Date: January 9, 2019

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached report presents the adopted 2018-2019 Operating Budget with encumbrances through December 31, 2018.

Recommended Motions:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2018-2019 Operating Budget through December 31, 2018.

Bethany Board of Education
Operating Budget 2018-2019 Summary - as of December 2018

	Adopted Budget	Revised Budget	YTD July-June	Forecast	Prior Var \$\$ November	Prior Var % November	Var\$ December	Var% December
General Education								
Salaries								
Certified	\$2,046,580	\$2,046,580	\$683,762	\$2,021,135	\$ 25,445	1.24%	\$ 25,445	1.24%
Curriculum (Supp	\$58,000	\$42,000	\$14,450	\$39,000	\$ 3,000	7.14%	\$ 3,000	7.14%
Non-Certified	\$150,207	\$182,975	\$77,647	\$205,207	\$ (22,231)	-12.15%	\$ (22,231)	-12.15%
Nurse	\$52,379	\$45,402	\$17,677	\$45,402	\$ -	0.00%	\$ -	0.00%
Total Salaries	\$2,307,166	\$2,316,957	\$793,537	\$2,310,744	\$ 6,214	0.27%	\$ 6,214	0.27%
Benefits	\$590,619	\$520,292	\$227,552	\$462,292	\$ 58,000	11.15%	\$ 58,000	11.15%
Services								
BCS	\$41,496	\$41,496	\$5,826	\$41,496	\$ -	0.00%	\$ -	0.00%
Curriculum	\$66,525	\$96,525	\$29,437	\$96,525	\$ -	0.00%	\$ -	0.00%
IT	\$51,450	\$51,450	\$28,825	\$51,450	\$ -	0.00%	\$ -	0.00%
Total Services	\$159,471	\$189,471	\$64,088	\$189,471	\$ -	0.00%	\$ -	0.00%
Supplies								
BCS	\$52,774	\$52,774	\$37,573	\$52,774	\$ -	0.00%	\$ -	0.00%
Curriculum	\$18,500	\$48,500	\$5,544	\$48,500	\$ -	0.00%	\$ -	0.00%
IT	\$19,200	\$19,200	\$2,131	\$19,200	\$ -	0.00%	\$ -	0.00%
Total Supplies	\$90,474	\$120,474	\$45,248	\$120,474	\$ -	0.00%	\$ -	0.00%
Other								
BCS	\$1,300	\$1,300	\$328	\$1,300	\$ -	0.00%	\$ -	0.00%
Curriculum	\$490	\$3,490	\$660	\$3,490	\$ -	0.00%	\$ -	0.00%
IT	\$33,500	\$33,500	\$23,329	\$33,500	\$ -	0.00%	\$ -	0.00%
Total Other	\$35,290	\$38,290	\$24,317	\$38,290	\$ -	0.00%	\$ -	0.00%
Subtotal	\$3,183,020	\$3,185,485	\$1,154,742	\$3,121,271	\$ 64,214	2.02%	\$ 64,214	2.02%
Special Education								
Salaries	\$1,053,518	\$990,385	\$389,146	\$1,019,250	\$ (28,866)	-2.91%	\$ (28,866)	-2.91%
Benefits	\$231,799	\$223,877	\$104,231	\$267,377	\$ (43,500)	-19.43%	\$ (43,500)	-19.43%
Services	\$492,646	\$492,646	\$180,954	\$541,484	\$ (48,838)	-9.91%	\$ (48,838)	-9.91%
Supplies	\$18,151	\$18,151	\$10,959	\$18,151	\$ -	0.00%	\$ -	0.00%
Other	\$4,340	\$4,340	\$3,912	\$4,941	\$ (601)	-13.85%	\$ (601)	-13.85%
Subtotal	\$1,800,453	\$1,729,398	\$689,202	\$1,851,203	\$ (121,805)	-7.04%	\$ (121,805)	-7.04%
Operations and Overhead								
Salaries	\$700,472	\$757,659	\$376,793	\$771,904	\$ (14,245)	-1.88%	\$ (14,245)	-1.88%
Benefits	\$316,274	\$315,144	\$98,376	\$284,208	\$ 27,000	8.57%	\$ 30,936	9.82%
Services	\$257,859	\$270,392	\$137,541	\$270,392	\$ -	0.00%	\$ -	0.00%
Supplies	\$40,500	\$40,500	\$13,759	\$40,500	\$ -	0.00%	\$ -	0.00%
Utilities (Electricity	\$100,000	\$100,000	\$44,339	\$100,000	\$ -	0.00%	\$ -	0.00%
Facilities and Mai	\$96,400	\$96,400	\$21,975	\$96,400	\$ -	0.00%	\$ -	0.00%
Student Transpor	\$249,368	\$249,368	\$114,969	\$249,368	\$ -	0.00%	\$ -	0.00%
Other	\$19,500	\$19,500	\$6,209	\$19,500	\$ -	0.00%	\$ -	0.00%
Subtotal	\$1,780,372	\$1,848,962	\$813,961	\$1,832,271	\$ 12,755	0.69%	\$16,690.86	0.90%
Total	\$6,763,845	\$6,763,845	\$2,657,904	\$6,804,745	\$ (44,836)	-0.66%	\$ (40,900)	-0.60%

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

A handwritten signature in black ink, appearing to read 'C Murray', is written over the 'From:' line.

Date: January 9, 2019

Re: Transportation Appeal

It is recommended under NEW BUSINESS:

Recommended Motion:

- b. Move the Bethany Board of Education maintain the bus stop at 161 Humiston Drive.

Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: January 9, 2019

Re: Administrative Report

Under ADMINISTRATIVE REPORTS:

- Enrollment
- New Staff
- Strategic Planning Committee

BETHANY COMMUNITY SCHOOL ENROLLMENT SUMMARY

Grade	SEP 1, 2018*	OCT 1, 2018*	NOV 1, 2018	DEC 1, 2018	JAN 1, 2019
PK	18	18	20	21	22
K	45	46	46	48	48
1	59	59	59	59	58
2	34	34	34	34	34
3	46	46	46	48	48
4	37	37	37	38	38
5	60	60	60	60	60
6	63	63	63	63	63
TOTAL	362	363	365	371	371

* One Staff Member & Four Open Choice students included.
Two OOD students are not included above.

Memorandum



To: Board of Education Members

From: Kai Byrd

Date: January 9, 2019

Re: Director of Special Services, Curriculum and Instruction Report

Under ADMINISTRATIVE REPORTS:

- Curriculum
 - Curriculum Mapping Update
 - BOWA Curriculum Articulation Meeting Update
 - PDEC Survey
 - Assessment Update

Memorandum



To: Board of Education Members

From: Robert Davis

Date: January 9, 2019

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- ADL Workshop Follow UP
- Vision Screening with Bethany Lions
- Parent Academy #2 – Math at BCS (January 15th)
- BCS Winter Concert (January 17th)