

**BETHANY BOARD OF EDUCATION  
Regular Meeting**

**AGENDA**

**Thursday, September 13, 2017  
6:30 p.m.**

**Bethany Community School Learning Commons**

**MISSION STATEMENT**

To challenge and inspire every student to become a lifelong learner and a resilient, independent, literate, caring, creative, responsible world citizen.

1. CALL TO ORDER – 6:30 p.m.
  - a. Pledge of Allegiance
2. INTRODUCTION OF NEW STAFF (Policy 1170)
3. STUDENT REPORT (Policy 1170)
  - a. Leadership Council Members
4. PRESENTATION
  - a. PTO Running Track, Mrs. Black & Mr. Taddei
5. PTO REPORT (Policy 1120 & Bylaw 9325)
6. VISITORS PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter.
7. APPROVAL OF MINUTES (Bylaw 9326)
  - a. July 13, 2017 Regular Meeting ..... Action Item

8. COMMITTEE REPORTS (Bylaw 9132)

a. Finance

- i. Report of expenditures and adjustments to the 2016-2017 Operating Budget through June 30, 2017 ..... Action Item
- ii. Report of expenditures and adjustments to the 2017-2018 Operating Budget through July 31, 2017 ..... Action Item
- iii. Report of expenditures and adjustments to the 2017-2018 Operating Budget through August 31, 2017..... Action Item

b. Curriculum

c. Facilities

d. Policy

e. Technology

f. Negotiations

g. ACES

h. Transportation

9. UNFINISHED BUSINESS (Bylaw 9300)

- a. None.

10. NEW BUSINESS (Bylaw 9300)

- a. Board of Education Operational Goals for 2017-2018 (Policy 0111) ..... Action Item
- b. Final Teacher Evaluation Plan..... Action Item
- c. Final Administrator Evaluation Plan..... Action Item

11. ADMINISTRATIVE REPORTS (Policy 2500)

a. Superintendent

b. Principal

c. Director of Curriculum and Learning

12. CHAIRMAN'S REPORT (Bylaw 9121)

13. CORRESPONDENCE (Bylaw 9300)

14. VISITORS PUBLIC COMMENT (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter.

15. MEETING ADJOURNED

# Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *CM*

Date: September 13, 2017

Re: Meeting Minutes

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It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the July 13, 2017 Regular Meeting Minutes as presented.

# BETHANY BOARD OF EDUCATION

## Regular Meeting Minutes

### July 13, 2017

**PRESENT**  
 James Bruni  
 Doreen Fox  
 John Paul Garcia  
 Inez Kelso  
 Christopher Pittenger  
 Dorothy Seaton  
 Vivian Shih left at 9:03 p.m.  
 Lynette White  
 Namita Wijsekera

**ADMINISTRATION**  
 Colleen Murray

**GUEST**  
 Rebecca Santiago

**ABSENT**  
 None

**1. CALL TO ORDER**

- a. Mrs. Murray called the meeting to order at 6:09 p.m. followed by the Pledge of Allegiance.
- b. **Motion** by Garcia, seconded by Wijsekera to suspend the rules to immediately move to election of Board officers then return to the regular agenda. *The motion carries unanimously.*

**2. ELECTION OF BOARD OF EDUCATION OFFICERS**

a. Election of Board Officers

- i. **Motion** by Seaton, seconded by Kelso to accept nominations for the position of Chairperson. *The motion carries unanimously.*  
 Doreen Fox nominated Christopher Pittenger, seconded by Inez Kelso.
- ii. **Motion** by Garcia, seconded by Wijsekera that the nominations for Chairperson be closed. *The motion carries unanimously.*
- iii. **Motion** by Shih, seconded by Seaton to open balloting for the position of Chairperson. *The motion carries unanimously.*

Written ballots were distributed and collected. Results are:

Teller's Report for Board Chair	Votes
Number of Votes Cast	9
Necessary for Election (majority)	5
Chris Pittenger Received	9
1. James Bruni	
2. Doreen Fox	
3. John Paul Garcia	
4. Inez Kelso	
5. Christopher Pittenger	
6. Dorothy Seaton	
7. Vivian Shih	
8. Lynette White	
9. Namita Wijsekera	

Christopher Pittenger is elected as Bethany Board of Education Chairperson.

- iv. **Motion** by Garcia, seconded by Wijsekera to accept nominations for the position of Vice-Chairperson. *The motion carries unanimously.*

Christopher Pittenger nominated Dorothy Seaton, seconded by John Paul Garcia.

Namita Wijsekera nominated John Paul Garcia, seconded by Doreen Fox. John Paul Garcia withdrew the nomination.

Namita Wijsekera nominated Inez Kelso, seconded by John Paul Garcia. Inez Kelso withdrew the nomination.

- v. **Motion** by Seaton, seconded by Wijesekera that the nominations for Vice-Chairperson be closed. *The motion carries unanimously.*
- vi. **Motion** by Garcia, seconded by Wijesekera to open balloting for the position of Vice-Chairperson. *The motion carries unanimously.*

Written ballots were distributed and collected. Results are:

<b>Teller's Report for Board Vice-Chair</b>	<b>Votes</b>
Number of Votes Cast	9
Necessary for Election (majority)	5
Dorothy Seaton Received	8
1. James Bruni	
2. Doreen Fox	
3. John Paul Garcia	
4. Christopher Pittenger	
5. Dorothy Seaton	
6. Vivian Shih	
7. Lynette White	
8. Namita Wijesekera	
Doreen Fox Received	1
1. Inez Kelso	

Dorothy Seaton is elected as Bethany Board of Education Vice-Chairperson.

- vii. **Motion** by Seaton, seconded by Kelso to accept nominations for the position of Secretary. *The motion carries unanimously.*

Inez Kelso nominated Namita Wijesekera, seconded by Vivian Shih.

- viii. **Motion** by Garcia, seconded by Kelso that the nominations for Secretary be closed. *The motion carries unanimously.*
- ix. **Motion** by Seaton, seconded by Garcia to open balloting for the position of Secretary. *The motion carries unanimously.*

Written ballots were distributed and collected. Results are:

<b>Teller's Report for Board Secretary</b>	<b>Votes</b>
Number of Votes Cast	9
Necessary for Election (majority)	5
Namita Wijesekera Received	9
1. James Bruni	
2. Doreen Fox	
3. John Paul Garcia	
4. Inez Kelso	
5. Christopher Pittenger	
6. Dorothy Seaton	
7. Vivian Shih	
8. Lynette White	
9. Namita Wijesekera	

Namita Wijesekera is elected as Bethany Board of Education Secretary.

### 3. PRESENTATION

- a. Presentation by Rebecca Santiago will be tabled until later in the agenda.
- b. Susan Carpenter presented each Board member with a packet of information and reviewed the contents.

**4. APPROVAL OF MINUTES**

- a. **Motion** by Seaton, seconded by Kelso to accept the June 7, 2017 Regular Meeting Minutes as presented. *The motion carries 8 yes, 1 abstain (White).*

**5. VISITORS PUBLIC COMMENT**

- a. None.

**6. UNFINISHED BUSINESS**

- a. None.

**7. NEW BUSINESS**

- a. **Motion** by Seaton, seconded by Bruni to adopt the approved contract between CSEA, SEIU Local 2001 Paraprofessional and the Bethany Board of Education effective July 1, 2017 through June 30, 2020. *The motion carries 8 yes, 1 abstain (White).*
- b. The Board rated and discussed their self-evaluation.
- c. **Motion** by Seaton, seconded by Fox to suspend the agenda so Rebecca Santiago can make her presentation. *The motion carries unanimously.*
- d. Attorney Rebecca Rudnick Santiago, Board Legal Counsel with Shipman & Goodman reviewed the roles, responsibilities, state statutes and regulations of the Board of Education.
- e. A brief recess began at 8:15 p.m. The regular meeting resumed at 8:30 p.m.
- f. The Board developed a draft of the 2017-2018 Goals.

**8. ADMINISTRATIVE REPORT**

- a. Superintendent's Report:

- Mrs. Murray discussed the current enrollment numbers by grade. Kindergarten is being watched closely and Mrs. Murray will notify the Board if enrollment reaches 60 students.
- Mrs. Murray stated the Special Education Playground Project is being fully funded with PreK tuition funds, fundraising funds, operating budget and excess cost funds.
- Mrs. Murray presented a job offer for a Math Coach. Due to personal reasons, the person did not accept the position. The job has been reposted for two weeks.
- Mrs. Murray notified the Board that the Teacher Evaluation and Administrator Evaluation Plans have been submitted to the state for approval. She received confirmation that the plans were received but no additional communication has been received.
- Mrs. Murray mentioned that meeting dates are being determined for Teacher Negotiations and she will send out notification to the committee once they are finalized.

**9. VISITORS PUBLIC COMMENT**

- a. None.

**10. EXECUTIVE SESSION**

- a. **Motion** by Garcia, seconded by Wijesekera that the Board of Education enter into Executive to discuss the Superintendent's Evaluation, Contract and Salary and that the Superintendent is invited to attend. *The motion carries unanimously.*

**EXECUTIVE SESSION ATTENDANCE:**

**PRESENT**

James Bruni  
Doreen Fox  
Inez Kelso  
John Paul Garcia  
Christopher Pittenger, Chair  
Dorothy Seaton  
Lynette White  
Namita Wijesekera

**ADMINISTRATION**

Colleen Murray

**ABSENT**

Vivian Shih

**11. REGULAR MEETING RECONVENES**

- a. Moved from Executive Session and the regular meeting reconvened at 10:15 p.m.

**Motion** by Seaton, seconded by Garcia to approve the recommended compensation increase agreement for the Superintendent of Schools. *The motion carries 8 yes, 1 absent (Shih).*

**Motion** by Seaton, seconded by Garcia to approve the Superintendent of Schools contract extension through June 30, 2020 and accept the recommended contract amendments. *The motion carries 8 yes, 1 absent (Shih).*

**12. MEETING ADJOURNMENT**

- a. **Motion** by Garcia, seconded by Kelso to adjourn the meeting at 10:18 p.m. *The motion carries 8 yes, 1 absent (Shih).*

Respectfully submitted,

Susan L. Carpenter  
Recorder

# Memorandum



To: Board of Education Members  
From: Colleen Murray, Superintendent *cm*  
Date: September 13, 2017  
Re: Finance Committee Report of Expenditures and Adjustments

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It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached report presents the adopted 2016-2017 Operating Budget with encumbrances through June 30, 2017.

Recommended Motions:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2016-2017 Operating Budget through June 30, 2017.



Bethany Board of Education  
Operating Budget 2016-2017 Summary - as of June, 2017

	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>YTD July-June</u>	<u>Forecast</u>	<u>Var\$</u>	<u>Var%</u>	<u>Comments</u>
<b><u>General Education</u></b>							
<b>Salaries</b>							
Certified	\$2,254,668	\$2,119,843	\$1,995,391	\$1,995,391			
Curriculum (Supplemental)	\$0	\$95,000	\$58,138	\$58,138			
Non-Certified	\$168,687	\$173,687	\$130,894	\$130,894			
Nurse	\$48,378	\$48,378	\$48,615	\$48,615			
<b>Total Salaries</b>	<b>\$2,471,733</b>	<b>\$2,436,908</b>	<b>\$2,233,038</b>	<b>\$2,233,038</b>	<b>\$203,870</b>	<b>8.37%</b>	
<b>Benefits</b>	<b>\$472,246</b>	<b>\$472,246</b>	<b>\$460,942</b>	<b>\$460,942</b>	<b>\$11,304</b>	<b>2.39%</b>	
<b>Services</b>							
BCS	\$61,900	\$30,150	\$31,585	\$31,585			
Curriculum	\$33,200	\$46,880	\$50,928	\$50,928			
IT	\$48,415	\$41,665	\$51,955	\$51,955			
<b>Total Services</b>	<b>\$143,515</b>	<b>\$118,695</b>	<b>\$134,468</b>	<b>\$134,468</b>	<b>(\$15,773)</b>	<b>-13.29%</b>	
<b>Supplies</b>							
BCS	\$116,550	\$72,500	\$53,816	\$53,816			
Curriculum	\$17,000	\$60,300	\$108,734	\$108,734			
IT	\$54,645	\$56,145	\$90,218	\$90,218			
<b>Total Supplies</b>	<b>\$188,195</b>	<b>\$188,945</b>	<b>\$252,768</b>	<b>\$252,768</b>	<b>\$ (63,823)</b>	<b>-33.78%</b>	
<b>Other</b>							
BCS	\$1,000	\$1,000	\$32,424	\$32,424			
Curriculum	\$2,000	\$2,000	\$517	\$517			
IT	\$50,210	\$50,210	\$38,270	\$38,270			
<b>Total Other</b>	<b>\$53,210</b>	<b>\$53,210</b>	<b>\$71,211</b>	<b>\$71,211</b>	<b>(18,001)</b>	<b>-33.83%</b>	
<b>Subtotal</b>	<b>\$3,328,899</b>	<b>\$3,270,004</b>	<b>\$3,152,427</b>	<b>\$3,152,427</b>	<b>\$117,577</b>	<b>3.60%</b>	
<b><u>Special Education</u></b>							
Salaries	\$987,669	\$1,052,795	\$1,026,678	\$1,026,678	\$26,117	2.48%	
Benefits	\$192,480	\$192,480	\$191,905	\$191,905	\$ 575	0.30%	
Services	\$402,538	\$402,538	\$321,550	\$321,550	\$ 80,988	20.12%	
Supplies	\$19,642	\$19,642	\$106,969	\$106,969	\$ (87,327)	-444.59%	
Other	\$12,035	\$12,035	\$88,126	\$88,126	\$ (76,091)	-632.25%	
<b>Subtotal</b>	<b>\$1,614,364</b>	<b>\$1,679,490</b>	<b>\$1,735,229</b>	<b>\$1,735,229</b>	<b>\$ (55,739)</b>	<b>-3.32%</b>	
<b><u>Operations and Overhead</u></b>							
Salaries	\$667,837	\$661,606	\$649,080	\$649,080	\$12,526	1.89%	
Benefits	\$212,224	\$212,224	\$232,036	\$232,036	\$ (19,812)	-9.34%	
Services	\$189,329	\$189,329	\$171,083	\$171,083	\$18,246	9.64%	
Supplies	\$37,800	\$37,800	\$40,625	\$40,625	\$ (2,825)	-7.47%	
Utilities (Electricity)	\$114,000	\$114,000	\$135,488	\$135,488	(21,488)	-18.85%	
Facilities and Maintenance	\$106,500	\$106,500	\$147,578	\$147,578	(41,078)	-38.57%	
Student Transportation	\$239,685	\$239,685	\$245,611	\$245,611	(5,926)	-2.47%	
Other	\$19,900	\$19,900	\$21,383	\$21,383	(1,483)	-7.45%	
<b>Subtotal</b>	<b>\$1,587,275</b>	<b>\$1,581,044</b>	<b>\$1,642,882</b>	<b>\$1,642,882</b>	<b>(61,838)</b>	<b>-3.91%</b>	
<b>Total</b>	<b>\$6,530,538</b>	<b>\$6,530,538</b>	<b>\$6,530,538</b>	<b>\$6,530,538</b>	<b>\$ 0</b>	<b>0.00%</b>	

# Memorandum



To: Board of Education Members  
From: Colleen Murray, Superintendent *cm*  
Date: September 13, 2017  
Re: Finance Committee Report of Expenditures and Adjustments

---

It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached reports presents the adopted 2017-2018 Operating Budget with encumbrances through August 31, 2017.

Recommended Motions:

- ii. Move that the Board of Education accept the report of expenditures and adjustments to the 2017-2018 Operating Budget through July 31, 2017.
- iii. Move that the Board of Education accept the report of expenditures and adjustments to the 2017-2018 Operating Budget through August 31, 2017.

Bethany Board of Education  
Operating Budget 2017-2018 Summary - as of July, 2017

	Adopted Budget	Revised Budget	YTD July-June	Forecast	Var\$	Var%	Comments
<b><u>General Education</u></b>							
<b>Salaries</b>							
Certified	\$2,204,519	\$2,173,737	\$6,828	\$2,173,737	\$	0.00%	
Curriculum (Supplemental)	\$52,050	\$48,350	\$6,230	\$48,350	\$	0.00%	
Non-Certified	\$72,240	\$150,000	\$12,074	\$150,000	\$	0.00%	
Nurse	\$50,150	\$51,238	\$2,016	\$51,238	\$	0.00%	
<b>Total Salaries</b>	<b>\$2,378,959</b>	<b>\$2,423,325</b>	<b>\$27,147</b>	<b>\$2,423,325</b>	<b>\$</b>	<b>0.00%</b>	
<b>Benefits</b>	<b>\$508,399</b>	<b>\$514,899</b>	<b>\$88,742</b>	<b>\$514,899</b>	<b>\$</b>	<b>0.00%</b>	
<b>Services</b>							
BCS	\$29,750	\$42,346	\$500	\$42,346	\$	0.00%	
Curriculum	\$89,255	\$83,025	\$0	\$83,025	\$	0.00%	
IT	\$45,900	\$45,900	\$10,749	\$45,900	\$	0.00%	
<b>Total Services</b>	<b>\$164,905</b>	<b>\$171,271</b>	<b>\$11,249</b>	<b>\$171,271</b>	<b>\$</b>	<b>0.00%</b>	
<b>Supplies</b>							
BCS	\$54,924	\$55,074	\$2,502	\$55,074	\$	0.00%	
Curriculum	\$30,895	\$30,895	\$123	\$30,895	\$	0.00%	
IT	\$19,200	\$19,200	\$3,799	\$19,200	\$	0.00%	
<b>Total Supplies</b>	<b>\$105,019</b>	<b>\$105,169</b>	<b>\$6,425</b>	<b>\$105,169</b>	<b>\$</b>	<b>0.00%</b>	
<b>Other</b>							
BCS	\$2,300	\$2,300	\$0	\$2,300	\$	0.00%	
Curriculum	\$585	\$585	\$540	\$585	\$	0.00%	
IT	\$50,140	\$50,140	\$495	\$50,140	\$	0.00%	
<b>Total Other</b>	<b>\$53,025</b>	<b>\$53,025</b>	<b>\$1,035</b>	<b>\$53,025</b>	<b>\$</b>	<b>0.00%</b>	
<b>Subtotal</b>	<b>\$3,210,307</b>	<b>\$3,267,689</b>	<b>\$134,598</b>	<b>\$3,267,689</b>	<b>\$</b>	<b>0.00%</b>	
<b><u>Special Education</u></b>							
Salaries	\$999,701	\$1,008,555	\$31,364	\$1,008,555	\$	0.00%	
Benefits	\$198,133	\$199,133	\$16,178	\$199,133	\$	0.00%	
Services	\$401,710	\$391,856	\$2,310	\$391,856	\$	0.00%	
Supplies	\$18,911	\$18,911	\$0	\$18,911	\$	0.00%	
Other	\$8,165	\$8,165	\$0	\$8,165	\$	0.00%	
<b>Subtotal</b>	<b>\$1,626,620</b>	<b>\$1,626,620</b>	<b>\$49,852</b>	<b>\$1,626,620</b>	<b>\$</b>	<b>0.00%</b>	
<b><u>Operations and Overhead</u></b>							
Salaries	\$774,709	\$693,828	\$47,163	\$693,828	\$	0.00%	
Benefits	\$292,219	\$285,719	\$33,923	\$285,719	\$	0.00%	
Services	\$254,299	\$271,499	\$37,130	\$271,499	\$	0.00%	
Supplies	\$36,400	\$40,500	\$2,071	\$40,500	\$	0.00%	
Utilities (Electricity)	\$100,000	\$100,000	\$6,963	\$100,000	\$	0.00%	
Facilities and Maintenance	\$95,400	\$104,100	\$4,185	\$104,100	\$	0.00%	
Student Transportation	\$244,479	\$244,478	\$1,539	\$244,478	\$	0.00%	
Other	\$20,500	\$20,500	\$7,712	\$20,500	\$	0.00%	
<b>Subtotal</b>	<b>\$1,818,006</b>	<b>\$1,760,624</b>	<b>\$140,685</b>	<b>\$1,760,624</b>	<b>\$</b>	<b>0.00%</b>	
<b>Total</b>	<b>\$6,654,933</b>	<b>\$6,654,933</b>	<b>\$325,135</b>	<b>\$6,654,933</b>	<b>\$</b>	<b>0.00%</b>	

Bethany Board of Education  
Operating Budget 2017-2018 Summary - as of August, 2017

	Adopted Budget	Revised Budget	YTD				
			July-June	Forecast	Var\$	Var%	Comments
<b><u>General Education</u></b>							
<b>Salaries</b>							
Certified	\$2,204,519	\$2,173,737	\$7,413	\$2,173,737	\$	0.00%	
Curriculum (Supplemental)	\$52,050	\$48,350	\$12,520	\$48,350	\$	0.00%	
Non-Certified	\$72,240	\$150,000	\$25,314	\$150,000	\$	0.00%	
Nurse	\$50,150	\$51,238	\$2,178	\$51,238	\$	0.00%	
<b>Total Salaries</b>	<b>\$2,378,959</b>	<b>\$2,423,325</b>	<b>\$47,425</b>	<b>\$2,423,325</b>	<b>\$</b>	<b>0.00%</b>	
<b>Benefits</b>	<b>\$508,399</b>	<b>\$514,899</b>	<b>\$90,111</b>	<b>\$514,899</b>	<b>\$</b>	<b>0.00%</b>	
<b>Services</b>							
BCS	\$29,750	\$42,346	\$500	\$42,346	\$	0.00%	
Curriculum	\$89,255	\$83,025	\$0	\$83,025	\$	0.00%	
IT	\$45,900	\$45,900	\$10,749	\$45,900	\$	0.00%	
<b>Total Services</b>	<b>\$164,905</b>	<b>\$171,271</b>	<b>\$11,249</b>	<b>\$171,271</b>	<b>\$</b>	<b>0.00%</b>	
<b>Supplies</b>							
BCS	\$54,924	\$55,074	\$2,502	\$55,074	\$	0.00%	
Curriculum	\$30,895	\$30,895	\$123	\$30,895	\$	0.00%	
IT	\$19,200	\$19,200	\$3,799	\$19,200	\$	0.00%	
<b>Total Supplies</b>	<b>\$105,019</b>	<b>\$105,169</b>	<b>\$6,425</b>	<b>\$105,169</b>	<b>\$</b>	<b>0.00%</b>	
<b>Other</b>							
BCS	\$2,300	\$2,300	\$0	\$2,300	\$	0.00%	
Curriculum	\$585	\$585	\$540	\$585	\$	0.00%	
IT	\$50,140	\$50,140	\$495	\$50,140	\$	0.00%	
<b>Total Other</b>	<b>\$53,025</b>	<b>\$53,025</b>	<b>\$1,035</b>	<b>\$53,025</b>	<b>\$</b>	<b>0.00%</b>	
<b>Subtotal</b>	<b>\$3,210,307</b>	<b>\$3,267,689</b>	<b>\$156,244</b>	<b>\$3,267,689</b>	<b>\$</b>	<b>0.00%</b>	
<b><u>Special Education</u></b>							
Salaries	\$999,701	\$1,008,555	\$51,292	\$1,008,555	\$	0.00%	
Benefits	\$198,133	\$199,133	\$17,097	\$199,133	\$	0.00%	
Services	\$401,710	\$391,856	\$2,310	\$391,856	\$	0.00%	
Supplies	\$18,911	\$18,911	\$0	\$18,911	\$	0.00%	
Other	\$8,165	\$8,165	\$0	\$8,165	\$	0.00%	
<b>Subtotal</b>	<b>\$1,626,620</b>	<b>\$1,626,620</b>	<b>\$70,698</b>	<b>\$1,626,620</b>	<b>\$</b>	<b>0.00%</b>	
<b><u>Operations and Overhead</u></b>							
Salaries	\$774,709	\$693,828	\$96,763	\$693,828	\$	0.00%	
Benefits	\$292,219	\$285,719	\$36,504	\$285,719	\$	0.00%	
Services	\$254,299	\$271,499	\$37,130	\$271,499	\$	0.00%	
Supplies	\$36,400	\$40,500	\$2,071	\$40,500	\$	0.00%	
Utilities (Electricity)	\$100,000	\$100,000	\$6,963	\$100,000	\$	0.00%	
Facilities and Maintenance	\$95,400	\$104,100	\$4,185	\$104,100	\$	0.00%	
Student Transportation	\$244,479	\$244,478	\$1,539	\$244,478	\$	0.00%	
Other	\$20,500	\$20,500	\$7,712	\$20,500	\$	0.00%	
<b>Subtotal</b>	<b>\$1,818,006</b>	<b>\$1,760,624</b>	<b>\$192,867</b>	<b>\$1,760,624</b>	<b>\$</b>	<b>0.00%</b>	
<b>Total</b>	<b>\$6,654,933</b>	<b>\$6,654,933</b>	<b>\$419,810</b>	<b>\$6,654,933</b>	<b>\$</b>	<b>0.00%</b>	

# Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent

Date: September 13, 2017

Re: New Business

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It is recommended under NEW BUSINESS:

Recommended Motion:

- a. Move the Bethany Board of Education adopt the 2017-2018 Board of Education Goals as presented.



# Bethany Public School District

## Board of Education Operational Goals

### 2017-2018

These goals reflect the **Board's priorities for its own operation**. Goals for the District and the Bethany Community School are reflected in the District Goals, the Superintendent's Goals, and the Bethany 2020 long-term Strategic plan.

#### **Goal #1**

The Board will maintain a focus on high standards of learning and social development for all of our children, with continual improvement.

- Monitor student achievement through the examination of multiple sources of data regularly throughout the school year.
- Engage in regular dialogue with administration about both areas of strength and opportunities for improvement.
- Continually strive to support a well-rounded education for all students that takes into account their individual strengths, interests, and needs.
- Continually support the social, emotional, and physical needs of our students, both because these are important goals in and of themselves and because social, emotional, and physical health is essential for optimal learning.

#### **Goal #2**

The Board will continue and augment efforts in communication and outreach to staff, parents, students, and the broader community.

- Schedule and conduct Board of Education Open Forums two times a year.
- Encourage public attendance and participation, including teachers and staff, at Board meetings.
- Communicate important issues to the school community, through letters and other mechanisms as appropriate, throughout the school year.
- Ensure presence of Board members at major school events, to maintain the visibility and availability of Board members.

#### **Goal #3**

The Board will seek to enhance its efficacy and efficiency through professional development.

- Institute a structured orientation for new members to familiarize them with their roles and responsibilities as Board members.
- Continually seek out opportunities for professional development to enhance understanding and ability to function as effective Board members.

# Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *cm*

Date: September 13, 2017

Re: Teacher Evaluation Plan

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It is recommended under NEW BUSINESS:

Recommended Motion:

- b. Move the Bethany Board of Education approve the Connecticut State Department of Education revisions for the 2017-2018 Teacher Evaluation Plan as presented and approved by the Connecticut State Department of Education.

# Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *cm*

Date: September 13, 2017

Re: Administrator Evaluation Plan

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It is recommended under NEW BUSINESS:

Recommended Motion:

- c. Move the Bethany Board of Education approve 2017-2018 Administrator Evaluation Plan as presented and approved by the Connecticut State Department of Education.



# Memorandum



To: Board of Education Members

From: Colleen Murray, Superintendent *cm*

Date: September 13, 2017

Re: Administrative Report

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## Under ADMINSTRATIVE REPORTS:

- Enrollment
- Playground Project
- School Roof & Canopy Project
- SBAC Scores

## BETHANY COMMUNITY SCHOOL ENROLLMENT SUMMARY

Grade	SEP 1, 2017*
PK	18
K	56
1	32
2	44
3	40
4	57
5	61
6	58
<b>TOTAL</b>	<b>366</b>

\* One Staff Member & Five Open Choice students included.

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THE BETHANY COMMUNITY SCHOOL

MEMORANDUM

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**TO:** BETHANY BOARD OF EDUCATION MEMBERS  
**FROM:** ROBERT DAVIS, PRINCIPAL  
**SUBJECT:** SEPTEMBER PRINCIPAL'S REPORT  
**DATE:** SEPTEMBER 13, 2017

- Opening of the 2017-2018 School Year
- Welcome Back Student Assembly
- Parent Academies
- Student Engagement (No Nonsense Nurture)
- Morning Arrival Update
- Open House – Tuesday, September 19th



## The Bethany Community School

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**Diane S. Krivda**

**Director of Curriculum and Learning**

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To: Board of Education Members  
From: Diane Krivda  
Date: September 13, 2017  
Re: Curriculum & Learning Report

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- August Professional Learning
- Curriculum Update
  - English Language Arts
  - Science
  - Social Studies
  - Spanish
  - Sexual Assault and Abuse Prevention