

BETHANY BOARD OF EDUCATION
Finance Committee Meeting Minutes
September 10, 2019

PRESENT

John Paul Garcia
Lisa Gaw
Christopher Pittenger, Ex-Officio
Dorothy Seaton, Chair

OTHERS PRESENT

Colleen Murray
Brandy Spargo

ABSENT

EJ Maher

A. CALL TO ORDER

1. Mrs. Seaton called the meeting to order at 6:05 p.m.

B. APPROVAL OF MINUTES

1. Motion by Garcia, seconded by Gaw to approve the June 11, 2019 meeting minutes as presented. *The motion carries 3 yes, 1 abstain (Gaw), 1 absent (Maher).*

C. BUSINESS

1. Mrs. Murray and Mrs. Spargo reviewed the June 2019 Operating Budget Summary and Fiscal Year End.

Motion by Garcia, seconded by Seaton to accept the report of expenditures and adjustments to the 2018-2019 Operating Budget through June 30, 2019 as presented and forward to the Board of Education. *The motion carries 4 yes, 1 absent (Maher).*

2. Mrs. Murray and Mrs. Spargo reviewed the July & August 2019 Operating Budget Summaries.

Motion by Garcia, seconded by Gaw to accept the report of expenditures and adjustments to the 2019-2020 Operating Budget for July 31, 2019 and August 31, 2019 as presented and forward to the Board of Education. *The motion carries 4 yes, 1 absent (Maher).*

3. Mrs. Murray confirmed that \$129,402 has been placed in a non-recurring fund for the purpose of renovating Annex II, Phase 1. Phase 1 includes initial abatement, resurfacing roof, furnace and securing exterior walls and windows. She provided information on the RFP process and timeline for work completion. The Facilities Committee will meet on September 16, 2019 to discuss project details.
4. Mrs. Spargo reported that the EFS State Report has been filed with no known errors.
5. Mrs. Murray gave the committee an update on the status of the 1% non-lapsing account for Special Education.
6. Mrs. Spargo has begun gathering and submitting required audit documentation. The auditors will be in District early November with a goal for completion by Thanksgiving.
7. Mrs. Murray reported that department heads will begin the 2020-2021 budget preparation in October with preliminary reports to the Board in December. Consideration will need to be made on budgeting Phase 2 of Annex II during budget preparations.

8. Future agenda items.

- a. Approval of the September 10, 2019 minutes
- b. Review the October 2019 Operating Budget Summary
- c. 2020-2021 Budget Preparation

D. The meeting was adjourned at 6:41 p.m.

Colleen Murray
Recorder

Approved November 5, 2019

APPROVED