

**BETHANY BOARD OF EDUCATION**  
**Facilities Committee Meeting Minutes**  
**September 17, 2018**

**PRESENT**

John Paul Garcia  
Inez Kelso  
Lynette White  
Namita Wijesekera, Chair arrived at 6:07 pm

**OTHERS PRESENT**

Colleen Murray  
Fred Bartolini  
Matt Bruder

**ABSENT**

None

**A. CALL TO ORDER**

1. Mr. Garcia called the meeting to order at 6:01 p.m.

**B. APPROVAL OF MINUTES**

1. **Motion** by Kelso, seconded by White to accept the March 19, 2018 meeting minutes as presented. *The motion carries 3 yes, 1 absent (Wijesekera).*


**C. BUSINESS**

1. Mr. Bartolini provided the committee with an update of summer building maintenance projects.
  - Library lighting
  - New flooring in the main office, staff lounge, and MakerSpace
  - Painting projects, "C" Wing, Annex 3 Ramp, staff lounge, computer lab
  - Repiping hot water directly into the new kitchen (new circulating lines)
  - New counter tops for office
  - Fence installed to separate PreK Playground from wooded area
  - Created a Teachers Work Room
  - Wells #2 and #3 were replaced
  - Carpeting in 4 classrooms in the rotunda
  - Parking lot pothole repaired with cold patch
  - Power supply for area of refuge phone system
2. Mr. Bartolini reported on possible Capital Improvement Projects including:
  - Parking Lot replacement
  - Old School House repairs (painting, shutters, sealing, roof)
  - Switching Alarm companies
  - Canopy outside of Annex 3
3. Mr. Bruder provided the committee with an update of summer building IT projects:
  - New VoIP phone system, carrier upgrade will occur in May 2019
  - New structured CAT6 data cabling for the phones
  - New structured fiber cabling for BCS, no longer using the same fiber as the Town
  - New virtual environment servers

4. Mr. Bartolini informed the committee that Annex I has been cleaned out and an inventory list is almost completed.
5. The Solar panels were turned on August 23<sup>rd</sup>. A ribbon cutting is set for September 27<sup>th</sup>. Fred has a contact at EverSource to inquire about a solar website to monitor usage and saving.
6. Mr. Bartolini provided the committee with a list of safety and security issues that have been resolved.
7. Future agenda items.
  - a. Approval of the September 17, 2018 minutes
  - b. Building Maintenance Update

**D. ADJOURNMENT**

1. The meeting adjourned at 6:32 pm.

  
Colleen M. Murray  
Recording Secretary

Approved December 17, 2018

APPROVED