

Reporting to Parents

The Bethany Board of Education encourages regular and effective two-way communication between parent/guardian and teacher through frequent and varied reporting methods. Parent/Guardian-Teacher conferences, letters, informal notes, emails, and telephone calls to parents/guardians should be used regularly, among other means, to inform parents/guardians of student successes and student needs and to inform teachers of parent/guardian concerns about, suggestions for, and perceptions of their child which may help the teacher in working with the particular child.

Parent/Teacher Conferences

The Bethany Public School District (District) requires the following procedures:

1. Two (2) flexible parent/guardian-teacher conferences each school year. Parents/guardians shall have the option of attending parent/guardian-teacher conferences by telephonic, video, or other conferencing platform.
2. In addition to the two (2) flexible parent/guardian-teacher conferences described above, during periods when the District provides remote learning for more than three (3) consecutive weeks, the District shall conduct one (1) parent/guardian-teacher conference, and one (1) additional parent/guardian-teacher conference every six (6) months thereafter for the duration of such period of remote learning. For purposes of this policy, and in accordance with applicable law, "remote learning" means instruction by means of one (1) or more Internet-based software platforms as part of a remote learning model.
3. request from each student's parent/guardian the name and contact information of an emergency contact person who may be contacted if the student's parent/guardian cannot be reached to schedule a parent/teacher conference required during periods of District provided remote learning.
 - a. The District shall request from each student's parent/guardian the name and contact information of an emergency contact person who may be contacted if the student's parent/guardian cannot be reached to schedule a parent/guardian-teacher conference required during periods of District-provided remote learning, if any.
 - b. If, after making three (3) attempts, a teacher is unable to make contact with a student's parent/guardian in order to schedule a parent/guardian-teacher conference required in this policy, the teacher shall report such inability to the school administration. The school administration or designee shall contact any emergency contact person designated by the student's parent/guardian to ascertain such student's and family's health and safety.
 - c. Upon development by the Department of Education of a document concerning educational, safety, mental health, and food insecurity resources and programs available for students and their families, a teacher conducting a parent/guardian-teacher conference that is required in the policy must provide a copy of such document to the parent/guardian prior to the parent-teacher conference.

Report Card

Reports on student progress will be issued in accordance with a schedule approved by the Superintendent after consultation with school administration. Reporting dates will be determined annually and placed on the school calendar. Parents/guardians will be advised no later than March 15 of a student's potential failure in a course or grade and the possibility of the student repeating the grade or course.

Report cards shall reflect the educational growth of the student in relationship to each student's ability, attitudes, interests, conduct or citizenship, and achievement and in relationship to standards for the student's age and grade.

Household

If the parents/guardians are separated or divorced, both will have equal rights to be informed of their child's school progress unless there is an order from the court to the contrary. Non-custodial parents/guardians shall receive written reports and conference notifications upon a request to school administration.

Legal References: Connecticut General Statutes § 10-15b
 Connecticut General Statutes § 10-220(c)
 Connecticut General Statutes § 10-220(f)
 Connecticut General Statutes § 46b-56

Policy adopted: September 9, 1991
Policy revised: May 13, 2015
Policy revised: June 13, 2018
Policy revised: August 12, 2020
Policy revised: December 8, 2021
Policy revised: December 14, 2022

Source: Shipman & CABA