

BETHANY PUBLIC SCHOOL DISTRICT INFORMAL REPORT OF SEXUAL HARASSMENT

This form may be used by any individual who wishes to make a report of sexual harassment occurring in the Bethany Public School District's education program and activities. Anonymous reports are permitted but may limit the District's ability to respond. A complainant (student or employee believing he/she is a victim of sexual harassment) may choose to file an informal report using this form or to file a formal complaint triggering a full investigation by completing District Form B. With or without a formal complaint, supportive measures will be offered to both a complainant and respondent (alleged perpetrator).

Return this form to the District Title IX Coordinator, Susan Carpenter, BOE Executive Assistant/Human Resources Coordinator, Bethany Board of Education, 44 Peck Road, Bethany, CT, 06524, scarpenter@bethany-ed.org, (203) 393-1170.

REPORTER'S INFORMATION

Name: _____

Home Address: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email Address _____

Preferred Method of Contact: _____

INCIDENT INFORMATION

Date of alleged incident(s): _____

Alleged victim's name (if not the reporter): _____

Name of person(s) you believe engaged in sexual harassment: _____

List any witnesses that were present/have knowledge: _____

Where did the incident(s) occur? _____

[illegible]

Reporter's Signature

Date

<u>Received By</u>	<u>Date</u>
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