PERSONNEL – CERTIFIED/CLASSIFIED

Employment and Student Teacher Checks

In order to create a safe and orderly environment for students, all offers of employment with the Bethany Public School District (District) will be conditional upon the successful outcome of security, fingerprint, and criminal record checks as determined by the Superintendent or designee in accordance with state and federal laws. In addition, any person offered employment with the District shall submit to a record check of the Department of Children and Families (DCF) Child Abuse and Neglect Registry.

The background and reference checks shall be done in compliance with the statutory guidelines contained in the Administrative Regulations.

District employees shall within thirty (30) days after they are offered employment, submit to state and national criminal checks.

Student teachers placed in Bethany Community School as part of completing preparation requirements for the issuance of an educator certificate shall be required to undergo the same security and criminal record checks and DCF Child Abuse and Neglect Registry check required of District employees.

Criminal Justice Information is to be maintained in accordance with the administrative regulation pertaining to the use and disclosure of criminal justice information.

Legal Reference:	Connecticut General Statutes § 10-221d	
	Connecticut General Statutes § 29-17a	
	Public Act 16-67	
	Criminal Justice Information (CJIS) Security Policy, Version 5.4, U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Division, October 6, 2015.	

Policy adopted:	June 13, 2012
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Source: CABE